



Guide editing your accessibility information on Discover Dorchester

Step 1

Login at: <https://discoverdorchester.co.uk/wp-login.php>

Step 2

Click "Places" in the left hand side bar

Step 3

Hover over your business in the list and click "Edit"

Step 4

Scroll down to "Place accessibility settings" and tick the box below "Is accessible". This should then expand into a new menu about your accessibility.

Step 5

Tick the boxes that apply to you (these will display as icons on your page on the website) and write any notes in the box. This could be a message to contact you if people have any accessibility requirements that they would like to discuss in advance of their visit

Step 6

Scroll up to the top of the page and click on update in the top right hand side bar

If you require any addition advice on whether your business is accessible or how you could make your business more accessible please contact Emma Scott at: E.Scott@dorchester-tc.gov.uk who coordinates the Dorchester Access Group